



Bookham Riding Club

Standard Rules and Constitution

1 Title

The Club shall be known as the Bookham Riding Club

2 Objects

The objects of the Club shall be:

- a) To encourage riding as a sport and recreation, to promote good fellowship amongst riders and to improve and maintain the standard of riding and horsemanship.
- b) To organise instructional meetings, lectures and competitive events and other activities to further the objects.
- c) To be affiliated to the British Horse Society and to support and co-operate with recognised organisation interested in breeding and use of all breeds and types of horses and ponies.
- d) To investigate the subject of bridle tracks and rights of way with a view to opposing those that have been closed and maintaining and more clearly defining those that are in existence.
- e) To concern itself with any object that will benefit the horse and horse user in the district.

3 Membership

- a) Membership shall consist of adults, juniors and family members. Adults being those who have attained the age of eighteen years, juniors being those seventeen years and under, and family membership which shall consist of members of a family (to include at least one senior member) who live at the same address. No junior member may be a voting member of the Club. Honorary or life membership may be conferred by the Committee upon any person deemed by them to have rendered notable service to the Club.
- b) Anyone desirous of becoming a member shall be proposed by a member and seconded by another and his or her name and address forwarded to the Hon Secretary to the Club on the appropriate Nomination Form.
- c) The annual subscription shall be payable on the first day of the Club's financial year. Any member whose subscription is more than three months in arrears shall have his or her name removed from the Membership list after written notice to the effect has been sent to him or her. Any member joining the Club on or after 31 October shall be deemed to have paid his or her subscribing for the ensuing year.
- d) The Committee may expel from membership of the Club any member who has breached any of the rules of the Club, or who has in the opinion of the Committee been guilty of any conduct derogatory to the character or prejudicial to the interest of the Club, provided that before expelling him or her, the Committee shall call upon him for an explanation of his conduct and provide a proper opportunity of answering the allegations against him.

4 Administration

The Committee:

- a) All powers of management shall be vested in the Committee consisting of the Chairman, Honorary Secretary, Honorary Treasurer and nine other Committee members. All members of the Committee shall form a quorum.
- b) At the Annual General Meeting each year, one third of the members of the Committee shall retire. The members to retire being those who have been longest in office. Those who have been in office for the same length of time shall determine retiring members by lot. Retiring members shall be eligible for re-election.
- c) The Chairman, Honorary Secretary and Honorary Treasurer shall be elected annually by the Committee from amongst their number.
- d) The decision of the Committee shall be final unless otherwise overruled at a General Meeting.
- e) The Committee shall be the sole authority for the interpretation of the rules and for anything relating to the Club not provided therein and their decision shall be final and binding to the members.
- f) The Committee may formulate bye-laws for the detailed running of the Club and elect sub-committees for any special activities of the Club which the Committee may authorise.
- g) The Committee shall have the power to fill any casual vacancy arising amongst members of the Committee, but any person so co-opted shall retain office only until the next following Annual General Meeting and then shall be eligible for re-election.
- h) The Committee may appoint annually a President and Vice-Presidents. They shall not by virtue only of such appointment become members of the Committee.

5 Financial

- a) The financial year of the Club shall commence on the 01 January in each year. Any member joining after the end of October of any year shall have the subscription carried over to the following year.
- b) The annual subscription shall be that determined by the Committee and reviewed on a year by year basis.
- c) The Accounts of the Club shall be audited year by the person appointed at the previous Annual General Meeting. The person should be experienced in accounting matters and not a member of the Club.
- d) The disbursement of funds in the event of the Club disbanding will be donated to The Brooke Hospital for Animals. This must be agreed at the Annual General Meeting.

6 Annual General Meeting

The Annual General Meeting shall be held in November/December of each year to transact the following business

- a) To receive and, if approved, to adopt a Statement of the Club's Accounts to the end of the preceding year.
- b) To fill vacancies on the Committee.

- c) To appoint an Auditor
- d) To deal with any special matter which the Committee may desire to bring to the members and to receive suggestions from the members for consideration by the Committee. Notice convening the General Meeting shall be sent to members not less than 14 days before the meeting and shall specify the matters to be dealt with.
- e) A special General Meeting may be called by the Committee, or by a request signed by not less than five members specifying the business to be discussed. The Secretary shall give all members ten days notice to the date of such a meeting and shall specify in such notice matters to be dealt with at the meeting.
- f) Notice may be given to any member by sending it by post to him at this address in the United Kingdom registered in the records of the Club. If any member has no address in the United Kingdom such member shall not be entitled to receive any notice. The accidental omission to give notice of a meeting to or the non-receipt of a notice of a meeting by any member shall not invalidate the proceedings of the meeting.

7 General

- a) The Honorary Officers (Chairman and Treasurer) shall act as named Tenants in respect of any lease or agreement pertaining to the Club Field. These officers shall therefore have power of veto on decisions relating to the use of the Club Field where such decisions have implications for the lease or agreement.
- b) These rules may be added to, repealed or amended by resolution at any Annual or Special meeting, provided that no such resolution shall be deemed to have been passed unless carried by a majority of at least two-thirds of the members present and voting thereon, and provided that prior notice has been sent to all members stating the proposed amendment.
- c) Members shall be correctly turned out at all mounted club events. Hard hats must be worn.